

Library

UTMy students may use the Library area at CLS, the Universiti Malaya Library, and library at the main campus of the University of Tsukuba. Please follow the rules and regulations regarding the use of each library.

1. Library at CLS

There are books available for borrowing in the CLS library room and WAFU lounge at CLS. If you wish to borrow books, please use your student ID card and follow the procedures below at the CLS counter.

- Search for books:

You can search for books in the CLS collection at
UTMy OPAC <https://utmy.opac.jp/> (coming soon)

- CLS Library Hours:

Weekdays 8:00 a.m. - 5:00 p.m.

Closed on holidays and national holidays

- Borrowing books and Loan period:

Maximum number of books can be borrowed: 2 books

Loan period: 2 weeks

Number of loan extensions: until 2 times

- Borrowing procedure:

Have the books you want to borrow and your library card ready. You can check out books with self-checkout system at the CLS counter. If you are unable to check out system, go to the Academic Service Office at 14F, Wisma R&D.

- Reservation:

If the book you want to borrow is out on loan, you can make a reservation at the CLS counter. You can reserve up to 2 books.

- Extension of loan period:

Please take the book by the due date and your student ID card to the CLS counter for renewal. You cannot make renewals in the following cases

- The book is reserved by other users.
- You have unreturned overdue material.

- During an overdue penalty period.

- Returning books:

The borrowed books can be returned to only the CLS counter. If any CLS staff is not available, please return books to the return box at the counter.

- Overdue penalty:

If there is a single book which is not returned within the loan period (overdue materials), you suspended from borrowing, renewals, and reservations. The overdue penalty period is the same period as the longest overdue period AND until the overdue materials are returned.

- Loss and Damage:

The material's condition must be checked. Immediately contact the CLS counter. CLS staff will check the condition of the material, and inform you of the compensation procedure if necessary.

2. Universiti Malaya Library (UM library)

Universiti Malaya has 15 libraries. UTM students can use the libraries free of charge (except for printing books etc.), as UTM students are registered as visitors: Standard Membership (Non-Alumni) and their registration fees are paid by the UTM.

- Usage guide of UM libraries :

https://www.youtube.com/watch?v=ZMxAtZ_LRCK

- Overall of Standard Membership (Non-Alumni) :

<https://umlib.um.edu.my/visitor>

*UTM students can borrow maximum 2 books from UM main library within 30-day.

- Location of each UM library :

<https://umlib.um.edu.my/opening-hours-amp-locations>

3. University of Tsukuba Library (UT library)

UTM students can use the online services of the UT library. As for electronic resources, they are available from original list for UTM students. When they visit Japan, they can also use the University of Tsukuba Libraries which are not only main library but also special libraries.

If you would like to order copies of materials held by those libraries to UTMMy in Malaysia, please consult with the UTMMy Academic Service Office.

For more information, please see the following links.

For UTMMy Students (University of Tsukuba Library)

<https://www.tulips.tsukuba.ac.jp/lib/en/utmy>

E-Resource list for UTMMy (University of Tsukuba Library)

<https://www.tulips.tsukuba.ac.jp/lib/en/utmy/eresourcesutmy>